

Subject: Important Update: Spring 2025 Final Exam Schedule Changes

Date: April 25, 2025

Dear New Trier Families,

On behalf of the New Trier administration and staff, we want to express our gratitude for the opportunity to work with your students this semester and to share an important update about final exams for Spring 2025.

Based on feedback from students, staff, and families—including insights from focus groups earlier this year—this spring, we will be shifting from a content area-based exam schedule to a schedule based on class periods. Shifting to exams scheduled by class period allows students to take their exams in their own classrooms with their teachers, rather than frequently in proctored settings, creating a more supportive and familiar testing environment.

Final exams will take place on June 2, 3, and 4. While a special exam schedule will be in effect on these days, the start time will remain the same on both campuses. Their teachers will administer exams during each class period in students' regular Anchor Day classrooms.

SEMESTER TWO				
WINNETKA AND NORTHFIELD	TIME	MONDAY, JUNE 2	TUESDAY, JUNE 3	WEDNESDAY, JUNE 4
	8:15 - 9:45 A.M.	PERIOD 1	PERIOD 4	PERIOD 7
	11 - 12:30 A.M.	PERIOD 2	PERIOD 5	PERIOD 8
	1:45 - 3:15 P.M.	PERIOD 3	PERIOD 6	EARLY BIRD/ MAKE-UP

Multiple Exams: No student is required to take three exams in one day. If a student is scheduled for three consecutive periods, they may request to move one exam to a different testing period when their teacher is available. Whenever possible, exams should be rescheduled for a later period in the exam schedule. Students should speak directly with their teachers by **May 23** to make these arrangements. Advisers are also available for additional support if needed.

Attendance: Students are only required to be on campus during their assigned exam periods. This applies to most English, Science, Social Studies, and Math classes, as well as Electives taken for major credit. Students may remain on campus to study.

Science exams will be given during the course's designated anchor day period(lab). Additional details about exam requirements will be shared by individual teachers in the coming weeks.

Make-Up Exams: Students must coordinate directly with their teachers to reschedule missed exams. Makeup opportunities will be offered during Early Bird/Makeup on June 4. If a student is unable to complete their exam(s) by the end of the day on June 4, they should work with their teacher to identify an alternative makeup plan.

Modern & Classical Languages (MCL) LPAs: Language Proficiency Assessments (LPA) for Semester 2 will be administered during regularly scheduled MCL class periods from **May 27–30**.

Additional end-of-semester information, including details on food service, route bus and shuttle information, and grading timelines, can be found on the [New Trier End of Semester information website](#).

If you have any questions, please don't hesitate to reach out.

Sincerely,

Denise Dubravec
Winnetka Campus Principal/Assistant Superintendent

Paul Waechtler
Northfield Campus Principal